

# A sea of Knowledge



Vice-Chancellorship of Internationalization

UNIVERSITY OF APPLIED SCIENCES

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# **GUIDE FOR INTERNATIONAL STUDENTS**

**2023-2024**

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# The University of Almeria

Code Erasmus: E ALMERIA01

Code PIC: 999884440

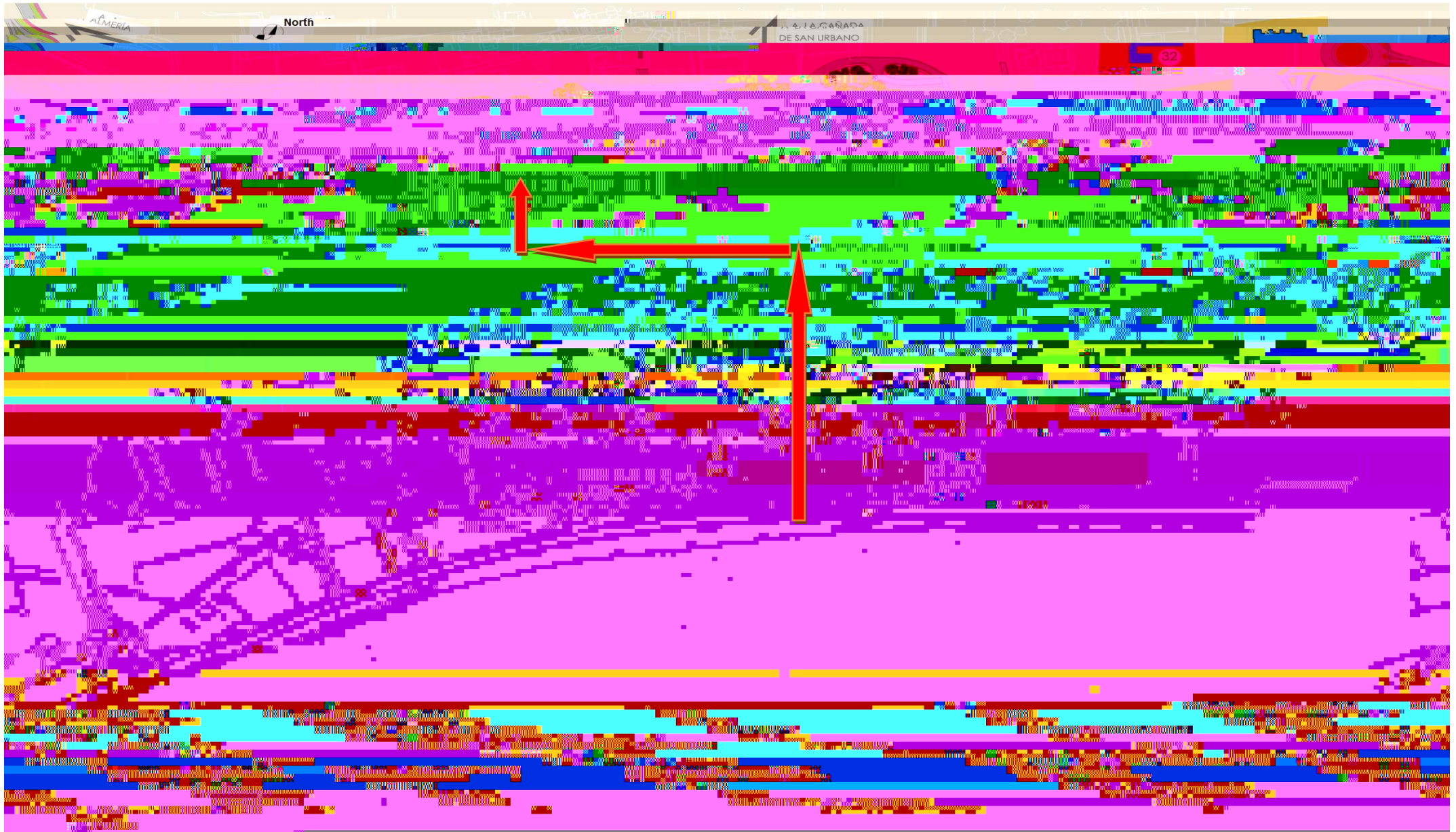
Universidad de Almería

Ctra. Sacramento s/n

La Cañada de San Urbano

04120 - Almería

The University of Almería is **one of the youngest and most dynamic universities of Spain**, with more than 12,000 students, 600 PhD students, 100 research groups, and more than 800 lecturers. The university was created by the Andalusian Parliament in 1993 at the behest of the Autonomous Government of Andalusia.





## *Academic Calendar*

The academic year consists of two semesters:

First Semester (Undergraduate studies)	Second Semester (Undergraduate studies)
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Classes begin on September 11<sup>th</sup>

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For studies and research periods lasting less than three months, no student visa is necessary, unless the interested party is from a country for which a visa is required as a standard practice.

If you will need to open a Spanish bank account, you will need a visa with NIE number, please

To apply for a visa you need to submit the following documents:

<https://www.exteriores.gob.es/en/ServiciosAlCiudadano/Paginas/Servicios-consulares.aspx>

( Consular services)

### **Students from Non-European Union countries**

Foreign citizens from non-EU countries who wish to study or do research in Spain for a period exceeding 3 months must apply for a study visa in the [Consulate or Embassy](#) of their country of origin or legal residence.

The following documents are required to process the study visa:

<https://www.exteriores.gob.es/en/ServiciosAlCiudadano/Paginas/Servicios-consulares.aspx>

For studies and research periods lasting more than six months, visitors must apply for both a visa and a residence permit in Spain. The student must begin the application process within a period of 90 days of arrival in Spain. The student must begin the application process within a period of 90 days of arrival in Spain. The student must begin the application process within a period of 90 days of arrival in Spain. Extranjería (Foreign Nationals Offices) of the Spanish Police.

### **Important information for students requesting a long term visa to Spain.**

**Action:** gather the information we will provide you with; set an appointment at the Embassy; apply for a visit; collect your visa with the NIE number. Upload your passport and Visa.

**It is not possible to enter Spain with a tourist visa and then apply for a study visa. Students entering the country only with a tourist visa will have to return to their country of residence and obtain the visa there.**

**Warning:** If you have a passport that allows you to enter in Spain without a visa (for example, from the USA), please notice that you **still** need a visa, since your mobility period will be longer than the tourist permission of stay.

Researchers or lecturers who have entered Spain with a residence visa which allows them to work for a period of 90 days of their date of arrival in Spain.

### ***Health Insurance***

Students from the EU: The European Health Insurance Card is valid for all European citizens who are spending a period of time in any country of the European Economic Space, that is, the European Union, Norway, Iceland and Switzerland.

The students should contact the authorized insurance agency of their country of origin and apply for the European Health Insurance Card.

However, the European Health Insurance Card has a very limited coverage. **Health insurance, civil liability and accident insurance is mandatory as well as repatriation and permanent and total incapacity in addition we strongly recommend travel insurance** for all Erasmus+ exchange students participating in a study period at the University of Almería.

Students from non-European countries: A private insurance is compulsory. **Health insurance, repatriation, civil liability and accident insurance is obligatory as well as permanent and total incapacity furthermore we strongly recommend travel insurance.**

### ***Specific Information for Erasmus+ KA107 program***

For students of this program, in order to plan for your funding needs, you should be aware of the total amount of your grant and the timing of the payments you will receive.

As stated in the information your home university has provided you with, your Erasmus+ grant includes 850 Euros/month corresponding to individual support, plus a contribution to travel expenses that will depend on the distance<sup>1</sup>. You should upload to the platform all the tickets & boarding cards of the travel itinerary (from your home to the UAL).

Vj ku'o qpg{"ku'o qtg"vj cp"gpqwi j "vq"rxg"kp"Cm gt"p"\*c"tgi wct"uwf gpv"uj qwf pø'pggf "o qtg"vj cp" p700 a month). Nevertheless, we want to **strongly** advise you to administer your money with care and be aware that the final payment may not arrive before your departure. Be aware that you should dtkpi "gpqwi j "hwpf u'vq"eqxgt"{qwt"gzr gpugu'c'vrgcu'ht"vj g'htuv'o qpj . "cdqw'922"p0

Please be aware that your scholarship will cover you for the official study period according to the academic calendar. In most of the cases this amounts to less than 5 complete months. In such cases, the scholarship for the month will be calculated per day spent at UAL (for example, if you spend only 4 months and 3 days at UAL, you would receive the regular p850 per month and p28.33 per each of the 3 days).

**It is absolutely necessary to have a Spanish bank account to receive the payment.**

**We recommend you to start the steps to open it as soon as possible (please check section ðOr gplpi c dcpmceeqpwö kp vj kui uide and on the website**

**<https://www.ual.es/index.php?cID=92283>**

The grant will be paid in the following installments:

- **1<sup>st</sup> one (30 % of the total amount, plus travel expenses contribution):** After a) your LA and GA are signed and uploaded; b) you have enrolled at UAL; c) you have done your check-in at the International Relations Office; d) you have filled in, signed and uploaded your Addendum with your Spanish bank account number. All students coming from Armenia, Irak, Moldavia, Montenegro and Syria will have an automatic extra payment of p82 as a contribution of the UAL for the VISA fees expenses.

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<sup>1</sup> Per participant: from 100 to 499 KM, 180€; from 500 to 1999 KM, 275€; from 2000 to 2999 KM, 360€; from 3000 to 3999 KM, 530€; from 4000 to 7999 KM: 820€; 8000 KM or more, 1100€. To check the distance from UAL to your home University, use <http://ec.europa.eu/programmes/erasmus-plus/resources/distance>

- **2<sup>nd</sup> one (55% of the total amount)** after 45 days from your arrival.
- **3<sup>rd</sup> (remaining adjusted to your end of your stay. 15% of the amount, mobility dates):** at the One month before your

departure, you will receive an EU survey. Once you fill it we will start arranging for your last payment, which will be adjusted to your real mobility dates. In order to do so, we will also require you to upload to the mobility platform your return ticket.

**IMPORTANT:** these conditions are merely indicative and they may change. In any case, the conditions established in the Grant Agreement document signed by the student and the University of Almeria will prevail.

***Grant agreement & Adenda Erasmus+ KA107***



## ***Learning Agreement***

***You will follow all the steps related to your Learning Agreement in the online platform. Pay attention to your messages in Umove.***

You will have access to your Learning Agreement once you receive a confirmation message with the corresponding deadlines. We will inform you accordingly to complete each of the 3 steps of the process.

***Don't miss your Learning Agreement and enrollment (matrícula) deadlines!!!***

Step 1	<b>Select courses</b> for your OLA Learning Agreement or in UMove platform according to the instructions you receive We will inform you about the deadlines.
Paso 2	<b>Upload your Learning Agreement document</b> to make it signed by the UAL

- Help you when selecting your courses. Check, accept and sign your Learning Agreement.
- Help you with any problem regarding your courses, classes or professors. For instance, when two or more courses overlap.
- Guide you in further academic concerns.

**NOTE:** Please note that your Academic Coordinator has numerous obligations (teaching and researching), so please allow the0 5CID 0/Lang (en-US)BDC q0.000008871 0 595.32 841.92 reW\* nBT/oeW\*

*Useful links*

## ***Assessment and Grading System***

There are two ordinary examination periods per academic year. See academic calendar for more information on the dates. Students who do not pass their exams during the ordinary period may retake them during the extraordinary exam period. Each student has to attend classes regularly and



## ***Buddy Program (Programa Mentor) for International Students***

The main purpose of this program is to provide international students coming to UAL with some support from the very beginning, thanks to UAL's volunteering mentors, who will guide and help them before their arrival and during their time at Almería.

This initiative aims to help international students to become culturally, academically and linguistically integrated with their new country, city and university.

International students are invited to participate through a registration email that is sent to them 8 to 6 weeks prior to their arrival.

## ***Welcome Conference***

The International Relations Office, together with the Vice-Rectorate for Internationalization and the ESN, organize a welcome conference for international students every year. It is important that the international students are present in these days, since they will be able to obtain all the necessary information

# Practical matters

## *Accommodation*

### **CIVITAS Residence**

<http://www.residenciacivitas.com/>

Students have the opportunity to stay in the new dormitory of the UAL, for the full year or just for a few days. The dormitory will be open even during the summer months. It is well located, close to bus stops to get to the university, and in an area where students can find shops, sports facilities and entertainment venues. Students can book a room through the above website.

### **María Inmaculada Residence**

[Residencia Maria Inmaculada Almeria.](#)

### **Sj etlpi hrvy kj qvj gt uvf gpwí**

Students in Almería also live in **shared flats**. The Erasmus Students Association will help you upon arrival to contact other students and landlords so you can settle down as soon as possible. Nevertheless, finding the right place to live could take a few days depending on your needs and budget. You can already start to check out some of the flats available in the following link

<http://www2.ual.es/alojamiento/>

They are normally private self-catered flats fully furnished with kitchen, bathroom, a living room an



## ***Hospitals and medical centers in Almeria***

Upon arrival in Almeria, students who have the European Health Card will have to go to the nearest medical center and fill out an application to register temporarily in the health care system. For this, the student will be required to have an address in Almeria. Once the processing is done, the student will be appointed a doctor, if he/she needs medical assistance.

<b>MEDICAL CENTERS IN ALMERÍA</b>		
<b>CIUDAD JARDÍN/ZAPILLO</b>	<b>Plaza de España, s/n</b>	<b>950-186-780</b>
<b>PLAZA DE TOROS</b>	<b>Conde Villamonte s/n</b>	<b>950-175-917</b>
<b>CRUZ DE CARAVACA</b>	<b>C/ Quinta avenida s/n</b>	<b>950-18-60-22</b>
<b>CASA DEL MAR</b>	<b>Pq. Nicolás Salmerón, nº 64</b>	<b>950-034-023</b>
<b>VIRGEN DEL MAR</b>	<b>C/ Haza de Acosta,134</b>	<b>950-175-050</b>
<b>ALMERIA CENTRO</b>	<b>C/ San Leonardo, 7</b>	<b>950-175-950</b>
<b>LA CAÑADA</b>	<b>C/ Doctor Cristóbal Urrea Acosta, s/n</b>	<b>950-175-703</b>

In that sense, the UAL is developing and implementing safety protocols for all members of the University Community. The protocol adopted against the spread of COVID-19 of the University of Almería is a dynamic document constantly updated in line with the changing epidemic scenarios. The last 15<sup>th</sup> of January, this protocol was awarded the Quality Certification for PROTOCOLS AGAINST THE COVID-19 of the Spanish Association for Standardization and Certification (AENOR).

The aim of this is to continue working for the safe use of facilities, activities and services on UAL campus. More information about these measures and other related issues against Covid-19 can be checked [here](#).

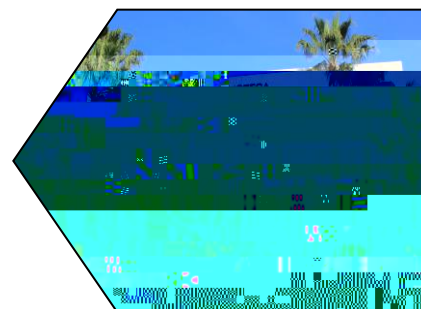
## ***Library***

The University Library promotes access and dissemination of information resources both in paper and online, and collaborates in the generation of student knowledge. It is necessary to present the accreditation requested by the library staff.

**Phone:** +34 950 21 40 52 / +34 950 01 57 70

**E-mail:** [dirbibli@ual.es](mailto:dirbibli@ual.es)

**Opening hours:** Monday to Friday: 08:30 a.m. - 9:00 p.m.



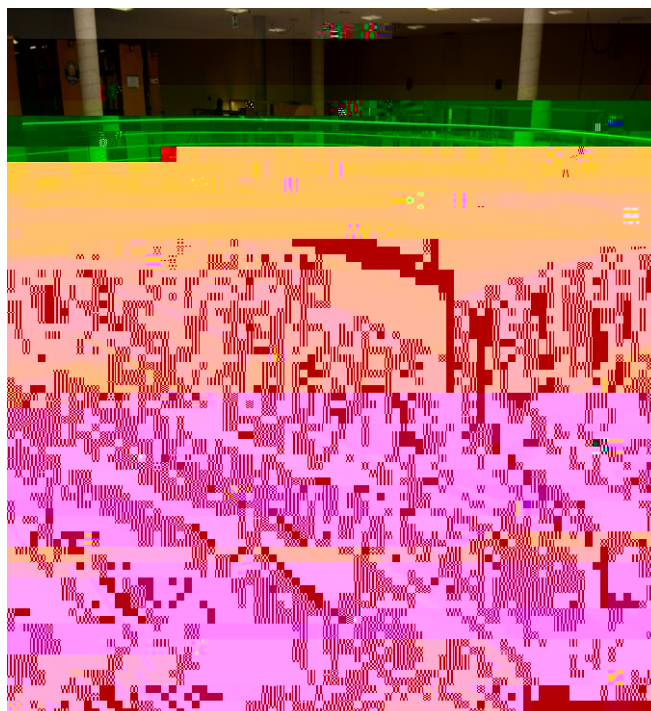
**Christmas, Easter and Summer:** Please consult the correspondent dates.

**Special Time Room:** Every day, 08:30 to 00:00 h, weekends and holidays included. Examination period, open 24 hours.

### **What we offer:**

- Loan
- Use of library facilities
  - Laptop loan
  - Wi-Fi connection
  - 74 fixed computers with Internet connection.
- Users training
- Bibliographic information

<https://www.ual.es/universidad/serviciosgenerales/biblioteca>



### ***Internet access***

Students have internet access throughout the campus. To connect you will need your UAL username and password. If you need help to

connect to the network you can ask at the library, computing services at the 1<sup>st</sup> floor of the Mathematics and Computer Sciences building or ESN office. You can use the computers available in the library, both table and laptops.

## *Sports*

According to article 202 of the Statutes of the University of Almería "The Sports Service will promote basic university sport, both individual and collective, and will promote the creation of new sports facilities. Members of the university community have

the right to practice  
Sport and the use of  
university sports  
facilities and other  
concerted by the and other

## *Language Centre*

The Language Centre at the University of Almería aims to promote foreign language and culture teaching and knowledge for the student community and the society surrounding it.

The Language Centre provides Spanish courses as a way of language and cultural immersion in the vast Spanish speaking community. They provide tailored Spanish courses according to your

**Phone:** +34 950 01 55 10

**E-mail:** practicas@fundacionual.es

### ***Erasmus Students Network (ESN)***

**ESN Almería** (Erasmus Student Network) will help you with all your problems (regarding issues such as trips, meals system, sports, hiring internet, SIM card, etc. Their office is open from Monday to Friday 10:00 - 13:00 and Tuesday and Thursday: 16:30 - 19:30. You can find more information on the web site: <http://www.esnalmeria.org/>, or their email address info@esnalmeria.org, or their Soc

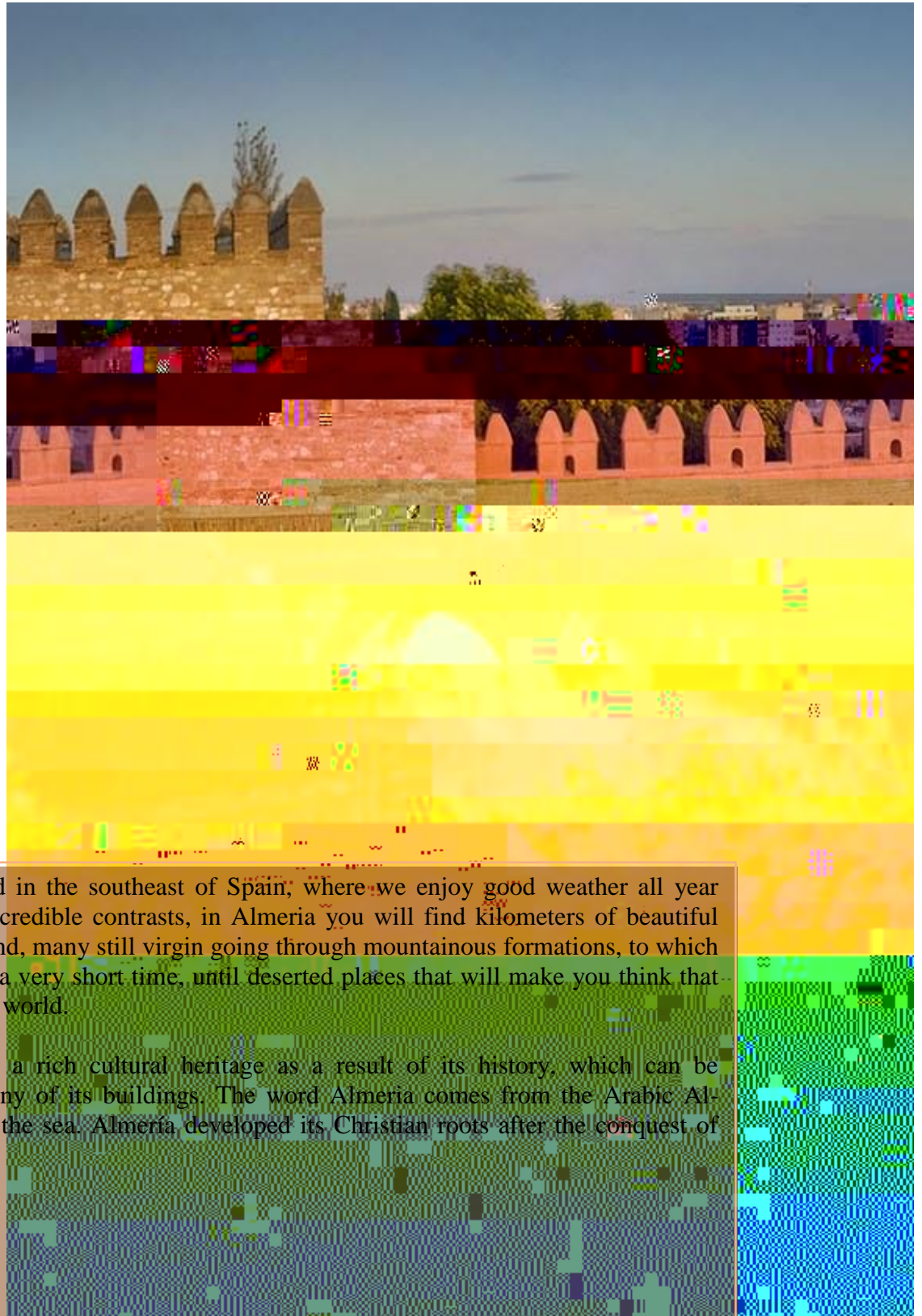


**Living in**

**Transport:**

- ⊕ Tele Taxi Almería: 950 251111 / Radio Taxi: 950 226161
- ⊕ Bus Station: 950262098
- ⊕

# Almería and its surroundings



Almería is located in the southeast of Spain, where we enjoy good weather all year round. Land of incredible contrasts, in Almería you will find kilometers of beautiful beaches of fine sand, many still virgin going through mountainous formations, to which you will arrive in a very short time, until deserted places that will make you think that you are in another world.

The province has a rich cultural heritage as a result of its history, which can be appreciated in many of its buildings. The word Almería comes from the Arabic Al-miraya, mirror of the sea. Almería developed its Christian roots after the conquest of

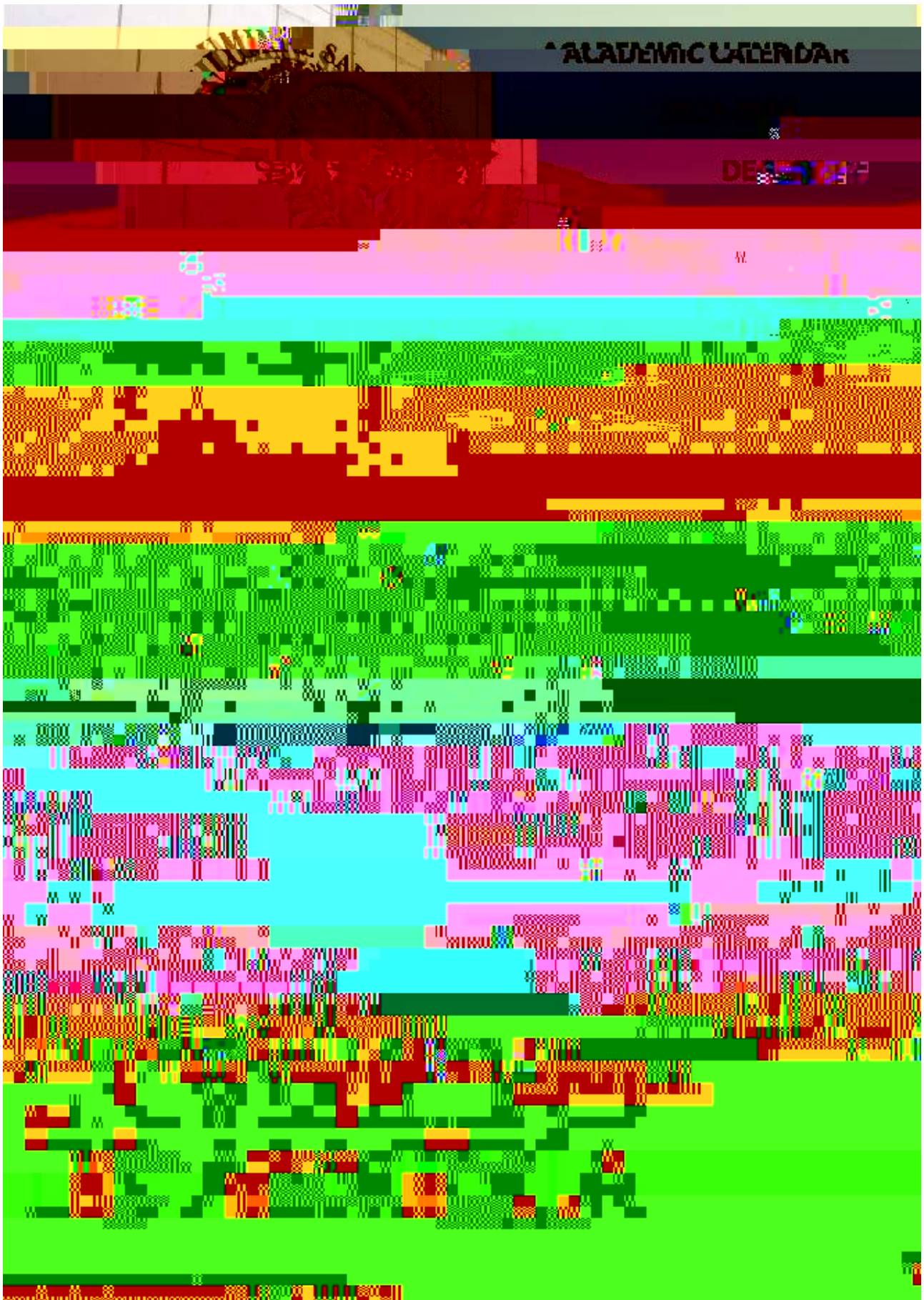


## *Monuments and museums*

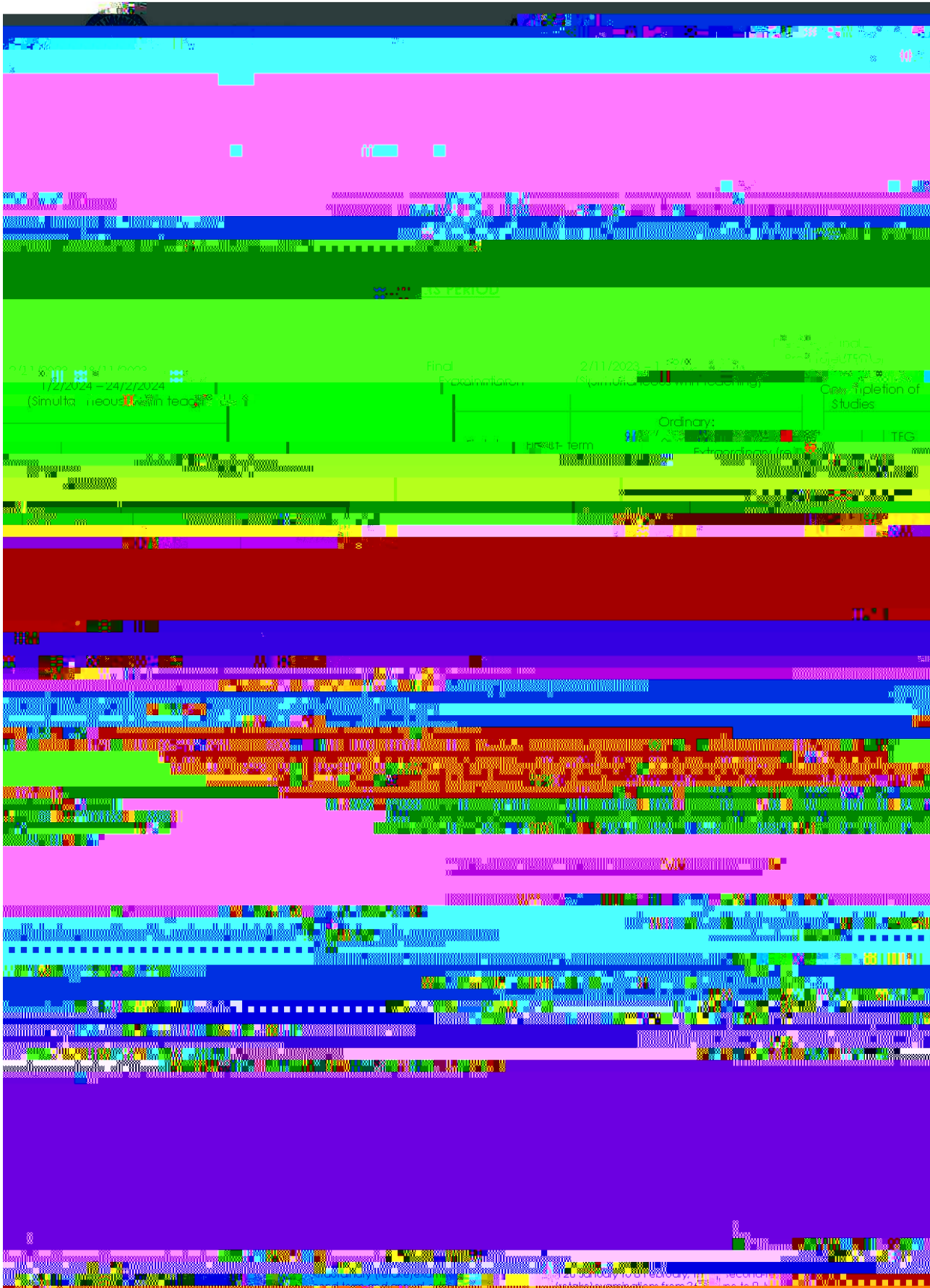
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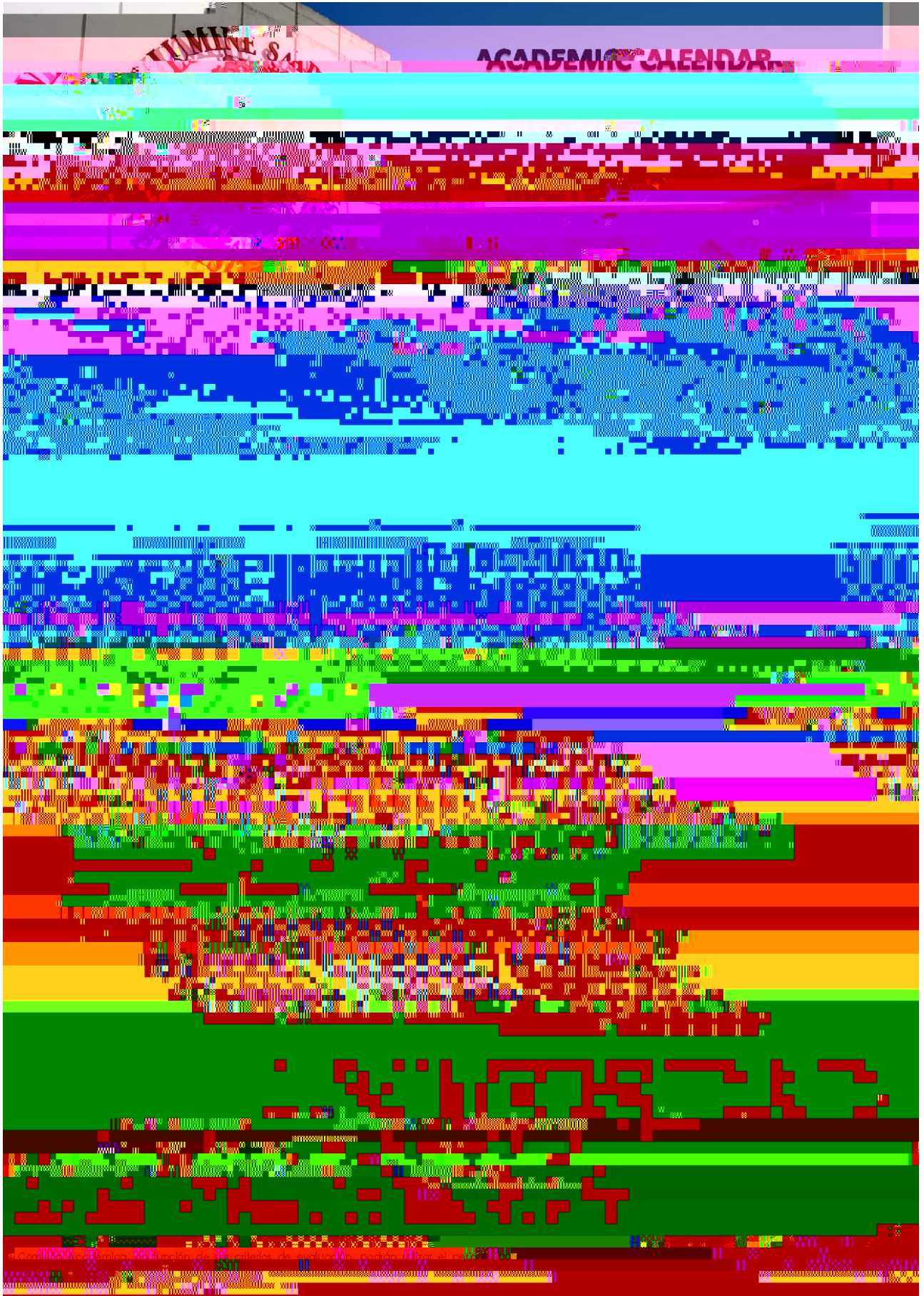
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